

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
28 October 2013 Minutes**



- I. CALL TO ORDER - Mr. La Valle called the meeting to order at 1800. A quorum was present with Mr. Bednarcik, Mr. Richardson, Mr. Anderson, Mr. Geoller, and Mr. Dan Van Orden. Mr. Whipple, St Mary's County Staff Advisor, was present.

Public present: Mr. Bildman (AirTec), Mr. Reed (S Aero), Mr. Hanson, Mr. Studt, Mr. Roam, Mr. Smeleb, Mr. Lowry

- II. September Minutes- Approved as drafted.

III. CHAIRMAN'S REPORT

- Report of Safety Subcommittee on Disaster Preparedness Drill
 - Need to include a plan for the civil air patrol
 - Fire and Rescue didn't have all their vehicle access keys
 - Lack in synergy between Fire Department and new County communication plan with State Police (lacked required channel)
- Airport Rules and Minimum Standards – (Handout) Reviewed rules and provided update to Mr. Whipple to move forward for FAA review.
- Due to time involved, the Minimum Standards review delayed until December meeting

IV. Public Comment

- Request the rules and standards be made public. Mr. Whipple outlined the approval process through the committee review, County Attorney review, then the public hearing process.
- Mr. Lowry - Volunteered to review the glider operations in the Airport rules for the county since he operates the gliders at the airport.
- Mr. Robins- Concern about the numerous rules sends the message that I cannot operate here. Will the county be enforcing a federal law? Rules lack basic common sense. Appreciated the facilities (pilot lounge) at the St Mary's County Airport.

IV. FBO and Leaseholder Report (Steve Bildman)

- Airfield Operations Report/Updates
 - Incident with State Police Helicopter. Slight damage to the airport, which has been repaired.
 - Request list of lease holders from the county
 - Seal coated the runway lines
 - Clearing the brush along the fence
 - The fence panels and other fence materials from the former Gate-2 are missing.
- Update on Hangar Expansion Proposal
 - Grading permit submitted- Awaiting approval
 - Close to resubmitting TEC comments.
 - Tree Removal to start the end of the month

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V. Department of Public Works & Transportation Report

- Airport capital Improvement Plan Update
 - Received 30% design drawings
 - Final design for airport road relocation by this Spring
- Public Notice for Aeronautical Services Update
 - ACC review of proposals (handout) and scheduling of subsequent presentations from respondents if required – Deferred till December meeting.
- County Development Review Report (TEC) – Provided

VI. New Business

- Fee Schedule Review in conjunction with Rules and Minimum Standards – Eric Anderson working the analysis

VII. Action Items- Reviewed

VIII. Next Meeting - The next meeting will be scheduled for Monday, 9 December 2013, 6:00 PM at the Walter F. Duke Terminal Building Conference Room.

- DPW&T to submit Press Release due to change from normal schedule (4th Monday of month).

IX. ADJOURNMENT- The meeting was adjourned at 1940.

Submitted,

Raymond Bednarcik

Secretary

Approved,

A handwritten signature in black ink, appearing to read "Jacquie La Valle", is written over a horizontal line.

Jacquie La Valle

Chairman